

# Multi-Site Maintenance Person

## Job Description and Person Specification

### Position Details

<b>Position:</b> Maintenance Person <b>4-month contract August - November</b>	<b>Department:</b> All Departments	<b>Reporting to:</b> Group Directors and Site General Managers
<b>Hourly Rate/Salary:</b> Pro Rate of £25,000-£30,000 Dependent on skills and experience	<b>Contract:</b> Fixed Term	<b>Hours per week:</b> Full Time Monday-Friday 8am-6pm

#### Overall Objective:

This role is to provide the effective day to day upkeep and running repairs of all facilities and fixings across both of our sites at Thrift Farm and Mead Open Farm as well as their adjoining nursery businesses.

You will implement a planned preventative maintenance scheme as well as effective hands-on repairs as and when required.

In this role, you will enjoy interacting with a team and be able to use your initiative. You will also be able to assist in the build and theming of bespoke seasonal events across both sites.

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<p><b><u>Summary of Duties</u></b></p> <ul style="list-style-type: none"> <li>• To work within a team to deliver a working, clean, safe, and well-presented farm park.</li> <li>• Working alongside our existing maintenance team and external contractors.</li> <li>• Completing minor plumbing repairs such as fixing dripping taps or running toilet cisterns</li> <li>• General grounds work to include mowing and strimming.</li> <li>• Installing appliances such as washing machines and dishwashers</li> <li>• Fitting shelves and hanging items.</li> <li>• Conducting emergency audits</li> <li>• Changing light bulbs and ensuring other fixtures and fittings are in good working order.</li> <li>• Rewiring, changing fuses.</li> </ul>	<p><b><u>Essential</u></b></p> <ul style="list-style-type: none"> <li>• Have strong verbal communication and able to interact with other staff.</li> <li>• Proven previous experience in a mechanical/fitting role.</li> <li>• Be able to demonstrate and hands-on can-do attitude.</li> <li>• Follow issue through from fault finding to final fix and escalate any issues to the Directors if required.</li> <li>• Be of smart appearance with good personal hygiene.</li> <li>• Hold a valid and clean driving license.</li> <li>• Ability to handle heavy equipment and machinery.</li> </ul> <p><b><u>Desirable</u></b></p> <ul style="list-style-type: none"> <li>• Hold a trade qualification.</li> <li>• Hold a telehandler license.</li> <li>• Be confident to drive farm machinery.</li> </ul>

- Minor carpentry
- Clearing or cleaning general areas
- Shifting furniture or equipment
- Assembling furniture or equipment
- Garden/landscape installation and maintenance
- Footpath and car park maintenance
- Painting and decorating
- Clearing gutters
- Changing filters on air conditioning systems
- Overseeing PEST control fly and wasp traps seasonally.
- Maintaining property exterior through the different seasons
- Set build and theming for our special events throughout the year.
- Collection of materials and tools when required.
- Adhere to all health and safety regulations. HACCP, COSHH and manual handling.
- Follow set schedules and look to continually improve them to fit our business.
- Any other reasonable task as required.  
This list is not exhaustive.

- Hold a trailer license.